



Sign-Up Form

Our Time Bank Tasks and Committees

Name _____ Date _____

Our Time Bank is an all-volunteer organization which needs every member's participation to help keep it flourishing. We are asking for each member to try to contribute at least 12 hours of volunteer service to OTB per year. If you would like to participate more directly in OTB's growth, please choose one or more of the following committees/functions/tasks you would like to work on. Check as many as you feel you would be able to help with, please indicate your preferences. We also need members to assist committee coordinators, in the event they become unavailable. For complete committees, functions, and task descriptions, refer to our [Leadership Handbook](#). If you are not available to help now, please check the last item on the page. Email or give your sign-up sheet to any leadership team member (team members are listed on our web site). We hope that everyone will be able to participate so that we can keep our intentional community operating optimally to serve each and every member. Thank you for helping OTB serve you and the community better!

- _Outreach, Membership Expansion, Interviewing-Reference Checking, Help Oversee Our Join Process
- _Marketing / PR, Organizational Membership Development (Merchant, Faith, School, etc.)
- _Exchange Match Maker Team, Connect Members with Ads & Requests
- _Postmasters, Logging and Editing Exchanges Between Members and for OTB Events
- _New Member Orientations Team, Help Conduct Introduction Sessions on TimeBanking
- _New Member Buddy (help new members navigate and learn about TimeBanking)
- _Newsletter Contributor, Article Writer, Editor
- _Sunshine Committee Team, Greeters, Nurture Member Participation/Enthusiasm
- _Community Care Committee, Reach Out to Members in Need (shopping, visits, help, etc.)
- _Assist with Writing and Editing Procedures, Member Guides, Handbooks, Training Materials
- _Guardian Angel - Help Members Without Internet Access
- _Sharing Economy Support (help manage web pages, inventory lists, field questions)
- _Westside Repair Cafe support (repairer, greeter, refreshments, admin team)
- _Event Committee Member, Help Develop and Promote Events
- _Assist with Financial Reporting, Dues Management, and Fundraising Activities
- _Deal Maker, Host and/or Provide Places/Locations for OTB Events (meetings, potlucks, etc.)
- _Potluck Coordinator Team (planning, theming, setup, meal prep, lead discussions/activities, cleanup, etc.)
- _Support Team for Community Weaver Applications, Help Desk, Computer Buddy
- _Contribute to OTB's Web Site Design, Add/Enhance Content, Manage Picture Carousel
- _Site Admin / Tech Team / Drupal Development / CMS Customization / Featurization
- _Participate on OTB's Leadership Team or the OTB Management Advisory Board
- _Other _____
- _I Cannot Help at this Time, Please Check Back With Me _____